

**RECOMMENDATIONS FOR CHANGES
FINAL PROPOSED CHARTER
TRANSMITTAL FROM THE CHARTER COMMISSION TO THE BOARD OF SELECTMEN
CHARTER COMMISSION’S REVIEW AND ACTION ON RECOMMENDATIONS
SENT BY THE BOARD OF SELECTMEN TO THE CHARTER COMMISSION FOR CONSIDERATION ON APRIL 5, 2024**

Date: May 1, 2024

The following Board of Selectmen recommendation for additions, corrections and revisions to the Proposed Draft Charter – v1 – 02/13/24 were considered and approved by the Charter Commission following conferring with the Board of Selectmen at its meeting on April 8, 2024.

In addition, as noted below, at its meeting on April 23, 2024 the Charter Commission considered and approved additional corrections, including those recommended by Richard Roberts, Town Attorney.

The Final Proposed Charter – Markup – v1 – 05 01 24 includes the changes approved by the Charter Commission at its meetings on April 8 2024 and April 23, 2024.

BOARD OF SELECTMEN RECOMMENDATIONS FOR CHANGES – APPROVED AT THE 4/8/24 CHARTER COMMISSION MEETING

ADDITIONS

Cover Page: ADOPTED DATE: Upon adoption by referendum, insert adopted year - 2024

Cover Page: inserted Effective date of Charter – assumes adoption: “January 1, 2025”

Article 11: Section 11.5: Add Subsection (d): *“The Tax Collector and Town Clerk shall serve out the balance of their elected terms and each shall then be appointed as provided in Section 8.2.”* The addition of this subsection clarifies the transition of these positions shall be upon the expiration of their current elected terms

CORRECTIONS

All Articles, where included: Change “agency” to “Agency” and “agencies” to “Agencies” for all references to a Town “Agency” or “Agencies. References to federal “agency” or “agencies” are shown as “agency” or “agencies”; and “officer” and “official” to “Officer” and “Official”

Article 2: Section 2.5 (e); and Article 3: Section 3.3(a) (2): Change “Federal” to “federal”

Article 3: Section 3.4: The Proposed Draft Charter did not update the quorum needed for Board of Selectmen meetings when the proposed size of the Board was changed from seven members to five members. The correction in this Section corrects the quorum required for a five member Board of Selectmen from four members to three members.

Article 4: Section 4.1: Remove “~~strikethrough~~” 2nd paragraph – 2nd line: for “Education} to “Education)”

Article 6: Section 6.5: Change “a vote of the Board of Selectmen” to “a majority vote of the Board of Selectmen”

Article 8: Section 8.3 (b): Change “an affirmative vote of two-thirds of the Board of Selectmen” to “a majority vote of the Board of Selectmen”

Article 9: Section 9.17 (a)(3): change “contingency fund” to “contingency account” and “must be approved by a Town Meeting” to “may be made only with the approval of a Town Meeting”

In addition to the noted “Corrections”, the Commission should consider any other “Corrections” as needed.

CHANGES

Article 3; Section 3.8: Revised to clarify who shall take an oath of office – and to provide that an Officer may “affirm” or “swear” an oath rather than only “swear” an oath in accordance with the General Statutes – as follows: *“Section 3.8: Oath of Officers: The Board of Selectmen shall, forthwith, after the election or appointment of all Town Agency Officers and the Officials specified in Section 8.2 (c) of Article 8 of this Charter, cause such Officers to swear or affirm to the faithful discharge of their respective duties, and such shall be recorded with the Town Clerk by the Officer administering the oath or affirmation. The oath given shall be that provided in Section 1-25 of the General Statutes (Forms of Oath: For All Other Persons of Whom An Oath is Required). The Officer administering the oath shall record such fact in the Town Clerk’s office. The Board of Selectmen shall see that notice of election or appointment of Town Officers shall be in written form, and as applicable, indicating the time and location of the Officer’s next regularly scheduled Agency meeting.”*

ADDITIONAL CORRECTIONS – APPROVED AT THE 4/23/24 CHARTER COMMISSION MEETING

The recommendations submitted by the Board of Selectmen to the Charter Commission, as noted under “Corrections” provided for the Commission to consider any other “Corrections” as needed. Final review of the Proposed Draft Charter by the Commission and Richard Roberts, Town Attorney identified the following “Corrections”, which were approved by the Charter Commission at its meeting on April 23, 2024.

CORRECTIONS

Cover Page: Attorney Roberts Correction: Insert Adopted Date “2024” at this time – Updates 4/8/24 “Addition” indicating to add adoption date upon adoption by Referendum

Notice Page: For “Notice” - Insert date Proposed Charter presented to the Board of Selectmen – “May 1, 2024; For “Resolution: - insert “May 1” and upon Board of Selectmen adopting the “Resolution” - insert adoption date.

Article 3: Section 3.3(b)(1): Attorney Roberts correction recommendation – DELETED “*Except when competitive bidding is required by Section 11.6 of Article 11 of this Charter,*” – In process of editing Section 11.6 reference to competitive bidding was deleted – therefore the referenced clause in Section 3.3 was deleted as there is no cross reference included in Section 11.6.

Article 5: Section 5.5: Attorney Roberts Correction: “and or” changed to “and/or”

Article 7: Section 7.2: Attorney Roberts Correction: “officers” changed to “Officers”

Article 8: Section 8.3: Attorney Roberts Correction: “Section 8.5” changed to “Section 8-5”

Article 8: Section 8.5: Attorney Roberts Correction: ADDED “are” - “providing there funds within” changed to “providing there are funds within”

Article 9: Section 9.2: Attorney Roberts Correction: DELETED - extra blank space – changed “Board which” to “Board which”

Article 9: Section 9.7: Attorney Roberts Correction: “charter” changed to “Charter”

Article 9: Section 9.11(d): Attorney Roberts Correction: DELETED - “will” - changed “continuously will until” to “continuously until”

Article 11.6: changed “Board” to “Agency”